

**THE BOSTON PSYCHOANALYTIC SOCIETY AND INSTITUTE, INC.**  
141 Herrick Road, Newton Centre, Massachusetts 02459  
Telephone: 617.266.0953 Fax: 857.255.3253 www.bpsi.org

APPLICATION FOR ADMISSION  
to the

**BPSI TRAINING PROGRAMS IN PSYCHOANALYTIC PSYCHOTHERAPY:**

**THE ONE-YEAR FELLOWSHIP PROGRAM  
IN PSYCHOANALYTIC PSYCHOTHERAPY**

and

**THE ADVANCED TRAINING PROGRAM  
IN PSYCHOANALYTIC PSYCHOTHERAPY**

**2022-2023**

**APPLICATIONS ARE ACCEPTED BETWEEN DECEMBER 1, 2021 AND APRIL 1, 2022.**  
**Interviews are scheduled in April and May.**

**NAME:** \_\_\_\_\_

**Please indicate the program for which you wish to apply:**

**Adult Track in the One-Year Fellowship Program** \_\_\_\_\_

**Child Track in the One-Year Fellowship Program** \_\_\_\_\_

**Advanced Training Program (ATP)** \_\_\_\_\_

**If you would like a consultation to determine which program would be best for you, please contact Karen Smolens ([ksmolens@bps.org](mailto:ksmolens@bps.org)) and she can set up a consultation.**

Are you involved in one of BPSI's joint PiP programs? If so, please mark which one:

Child\_\_\_ Longwood\_\_\_ MGH/McLean\_\_\_ Psychology\_\_\_

If you are in a PiP program, do you have a BPSI mentor, and if so, who?

\_\_\_\_\_

**SEE PAGE 4 FOR SCHOLARSHIP INFORMATION. APPLICATION FOR SCHOLARSHIPS DUE APRIL 30, 2021**

**THE BOSTON PSYCHOANALYTIC SOCIETY AND INSTITUTE, INC., 141 HERRICK ROAD, NEWTON CENTRE, MASSACHUSETTS, 02459, DOES NOT DISCRIMINATE ON THE BASIS OF RACE, CREED, COLOR, SEX, AGE, SEXUAL ORIENTATION, NATIONAL ORIGIN OR HANDICAP IN ADMISSIONS, ADMINISTRATION OF ITS EDUCATIONAL PROGRAMS, SCHOLARSHIP AND LOAN PROGRAMS OR EMPLOYMENT.**

Name in Full: \_\_\_\_\_  
(last) (first) (middle)

Date of Birth: \_\_\_\_\_

Address: *(indicate preferred mailing address)*

Office: \_\_\_\_\_

\_\_\_\_\_ Telephone: \_\_\_\_\_

Home: \_\_\_\_\_

\_\_\_\_\_ Telephone: \_\_\_\_\_

Email: \_\_\_\_\_

Academic Degrees *(college, graduate school, dates of graduation)*

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Clinical Training *(in psychiatry, psychology, social work, counseling, psychiatric nursing; include full names and addresses of supervisors; give dates). If you are applying to the Child Clinical Track in the Fellowship, please indicate your formal Child/Adolescent Training.*

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Current Employment *(Include full names and addresses of supervisors; give dates)*

Place of work, nature and description of position: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Current number of patients seen by you in psychotherapy **(IF APPLICABLE)**: \_\_\_\_\_

Types of patients seen (If you are applying to the Child Clinical Track, please note how many of your therapy patients are Child/Adolescent patients): \_\_\_\_\_

Other Professional Interests and Activities (e.g. research, teaching, community work; Include publications and reprints if possible)

**Professional References** (ATP Applicants are required to submit three references. Fellowship applicants are required to submit two references. All applicants are responsible for requesting their references to send letters to this office by mail, fax, or email. Do not use your current or past psychotherapists as professional references.)

Letters of Reference are **DUE BY April 1, 2022**, and interviews will not be scheduled until letters are received.

1. \_\_\_\_\_  
(name) (address)
2. \_\_\_\_\_  
(name) (address)
3. \_\_\_\_\_  
(name) (address)

**ATP applicants are required to be licensed and have current malpractice insurance. Fellows are not.**

Are you currently licensed? Yes \_\_\_\_  
(required for ATP applicants) No \_\_\_\_

If yes, please indicate State and date of licensure \_\_\_\_\_

Do you have current malpractice insurance? Yes \_\_\_\_  
(required for ATP applicants) No \_\_\_\_

If yes, please indicate current coverage and a copy of include your malpractice facesheet: \_\_\_\_\_

Specialty Board Certification (Date): \_\_\_\_\_

### Scholarship Information

Students in the Fellowship are eligible to apply for scholarship support for tuition. If you believe you may need scholarship support for tuition, the deadline for applying for scholarships is **April 30, 2022**. You must apply by **April 30, 2022**, to be eligible for any scholarships during the 2022-2023 year. Please contact Stephanie Cavanaugh [scavanaugh@bps.org](mailto:scavanaugh@bps.org) or 617-266-0953, ext. 107 for a scholarship application form.

Students in the ATP are eligible to apply for scholarship support both for tuition and for supervision fees. The standard fee for supervision is currently \$100 per session, and ATP students are expected to begin weekly supervision during the first trimester in the ATP. If you believe you may need scholarship support for either tuition or supervision fees, the deadline for applying for scholarships is **April 30, 2022**. You are encouraged to apply even if you have not yet started supervision. You must apply by **April 30, 2022**, to be eligible for any scholarships during the 2021-2022 year. Please contact Stephanie Cavanaugh [scavanaugh@bps.org](mailto:scavanaugh@bps.org) or 617-266-0953, ext. 107 for a scholarship application form.

**Statement:** Please attach a brief essay (anywhere from a paragraph to two pages) about why you are seeking further training at this time and how you see the Fellowship or ATP fitting into your professional development.

Circle either yes or no (Not N/A) to each question. Provide details on a separate page for all YES answers. Please answer all questions.

**All applicants:**

- |   |            |           |            |
|---|------------|-----------|------------|
| 1. Has any governmental authority, health care facility, group practice, professional society or association, or academic or educational facility brought charges or a complaint against you or imposed any discipline against you relating to your practice or professional conduct, including for any alleged violation of laws, rules, by-laws, standards of practice or ethics? | <b>YES</b> | <b>NO</b> |            |
| 2. Have you ever lost or voluntarily relinquished your license to practice in any state or territory?   | <b>YES</b> | <b>NO</b> |            |
| 3. Have you withdrawn an application for a professional license or been denied a professional license for any reason?   | <b>YES</b> | <b>NO</b> |            |
| 4. Have you ever been convicted of a felony, or have you been convicted in the last ten years of any misdemeanor or other criminal offense, other than a minor traffic violation or are you currently charged with any criminal offense?  | <b>YES</b> | <b>NO</b> |            |
| 5. Has any professional liability insurance provider restricted, limited, terminated, imposed a surcharge or co-payment on, or placed any condition related to professional competency or conduct on your coverage or have you voluntarily restricted, limited or terminated your insurance coverage in response to an inquiry by a professional liability insurance provider?      | <b>YES</b> | <b>NO</b> |            |
| 6. Have you ever engaged in a sexual or romantic relationship with a patient or former patient?   | <b>YES</b> | <b>NO</b> |            |
| 1. <b><u>CLAIMS MADE</u></b> : Has any malpractice claim been made against you that has not yet been finally settled or adjudicated, whether or not a lawsuit was filed in relation to the claim?   | <b>YES</b> | <b>NO</b> |            |
| 2. <b><u>CLAIMS RESOLVED</u></b> : Has any malpractice claim that has been made against you been settled, adjudicated, or otherwise resolved, whether or not a lawsuit was filed in relation to the claim?  | <b>YES</b> | <b>NO</b> | <b>N/A</b> |
| 3. Has any lawsuit, other than a malpractice suit, which is related to your competency to practice, or your professional conduct in the practice of your discipline, been filed against you or been settled, adjudicated or otherwise resolved?   | <b>YES</b> | <b>NO</b> |            |
| 4. Has your privilege to possess, dispense or prescribe controlled substances been suspended, revoked, denied, restricted by, or surrendered to any state or federal agency?  | <b>YES</b> | <b>NO</b> |            |

As a condition of membership, I agree to report any changes in my licensing status, or any complaints or actions initiated against me by any governmental authority, health care facility, group practice, professional society or association, or academic or educational facility in regard to my practice or professional conduct or the institution against me of felony criminal charges. I agree to practice within the professional and ethical guidelines of both my licensing profession and the [APsaA Ethics Standards](#), to abide by the provisions of the [BPSI bylaws](#), and to comply with the procedures of the BPSI Ethics Committees ([Ethics Committee Policies and Procedures](#)) ([MAC Policies and Procedures](#)). I understand that the above documents, policies, and procedures may change from time to time.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Financial Policy:**

I understand that payment of annual tuition is a condition of training. Good financial standing is a condition to participate in the activities of BPSI including committee work, running for office, teaching, and supervising. Library Privileges and PeP, where applicable. I understand that if my tuition is in arrears I will be considered not in good financial standing, and until I redress the arrears through full payment or payments toward a payment plan, I understand my privileges at BPSI will be suspended. I understand that in case of financial hardship I may seek a confidential payment plan through the Finance Office.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Application Waiver:**

I have reviewed the complete application, the BPSI Bylaws (linked above), the APsaA Ethics Standards and the current BPSI Ethics procedure (linked above).

In applying for the Fellowship/Advanced Training Program in Psychoanalytic Psychotherapy at Boston Psychoanalytic Society and Institute (BPSI), I understand that BPSI's Admissions Committee or its designees will review my application and references, and may make further inquiries about me, that these answers will be obtained under pledge of confidentiality, and that I am not entitled to, and will not ask for disclosure of these replies. I hereby release BPSI, its Members, officials, employees, and agents from any liability in connection with the acquisition and use of said information, and will hold them free from all damage and claims because of any action taken on this application or by reason of any subsequent action.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**THE FOLLOWING QUESTION IS TO BE COMPLETED ONLY BY APPLICANTS TO THE ADVANCED TRAINING PROGRAM IN PSYCHOANALYTIC PSYCHOTHERAPY**

What mental health treatment and/or psychotherapy have you had? *(Give names, modality, frequency, and dates – we will not contact your present or previous treater(s). The names of your treaters are kept confidential and are not distributed to the Admissions Committee. If you need help finding a twice weekly therapist to fulfill the personal psychotherapy requirement of the ATP, the program can assist you in finding a therapist who accepts your insurance or accepts a fee you can afford. In addition, if you are interested in pursuing a personal psychoanalysis as part of your ATP training, BPSI has both a list of analysts who will accept a reduced fee, as well as a consultation process for those who would like help finding an analyst. To pursue these options, please contact Karen Smolens at ksmolens@bps.org.)*

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**Please return this form with a non-refundable application fee of \$50.00 and a current Curriculum Vitae.**  
[Click here to submit application fee for ATP and Fellowship.](#)

I hereby authorize the Boston Psychoanalytic Society and Institute, Inc. to write to any of the above-named in the application (excluding my therapists) for information about my qualifications and hereby release BPSI, its officials, employees, and agents from any and all liability in connection with the acquisition and use of said information.

\_\_\_\_\_  
Signed

\_\_\_\_\_  
Date

*The Boston Psychoanalytic Society and Institute, Inc. (BPSI) does not discriminate on the basis of race, creed, color, sex, age, national origin, handicap, or sexual preference in admissions, administration of its education programs, scholarship and loan programs, and employment.*