

**ATP SUPERVISION SCHOLARSHIP PROGRAM**  
**DISBURSEMENT REQUEST FORM**

The Scholarship Committee awarded you an ATP Supervision Scholarship for a specific amount per session, up to an allowed maximum for the 2021-2022 academic year. You may request up to four disbursements each year, at intervals of your choice between one to six months.

As a reminder, your Supervision Scholarship funds will be disbursed to ***you***, the ATP Student. BPSI no longer pays Supervisors. It is reliant upon you and your Supervisor(s) to determine a workable payment schedule to meet the \$100 supervisory session fee.

For each disbursement, please complete the form below. Indicate the dates of supervision, the total number of supervision sessions, the amount per session awarded, and the total amount requested at this time, and submit the form via email attachment to Stephanie Cavanaugh ([scavanaugh@bpsi.org](mailto:scavanaugh@bpsi.org)), copying your supervisor.

Scholarship funds will be disbursed to the student within 10 business days following receipt. All requests must be made by June 30 of the academic year.

*Submit a separate form for each supervisor.*

**ATP student name:** \_\_\_\_\_

**Supervisor name:** \_\_\_\_\_

**Dates of supervision:** \_\_\_\_\_

**Total number of sessions:** \_\_\_\_\_

**Per session scholarship amount (as allotted by the Scholarship Committee)**      x \_\_\_\_\_

**Total amount requested at this time:**      = \_\_\_\_\_

**Student signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**ATP Supervisor signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_

For questions, please contact Drew Brydon-Cardoso, Systems & Resource Administrator ([dbrydon@bpsi.org](mailto:dbrydon@bpsi.org) or 617-266-0953 x 105).